Dear Sir/Madam,

The NATO Support and Procurement Agency has a requirement for the provision of **ROLE 2 BASIC MEDICAL TREATMENT FACILITIES (R2B MTF) and associated SERVICES.**

You are invited to submit a proposal to provide to NSPA the services and materiel listed in this Request for Proposal (RFP), based on a DDP delivery REPASAN, ITALY. A firm fixed price is required as a result of the Request for Proposal (RFP).

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1. TAX EXEMPTION

All prices and rates quoted shall be exclusive of any taxes and duties from which NSPA is exempt pursuant to the provisions of the Ottawa Agreement of 20 September 1951 and t*he Agreement between NAMSA and the Government of Luxembourg, dated 19 June 1968, entitled 'Agreement regarding exemption from taxes, duties and rates granted to NAMSO (NATO Maintenance and Supply Organization) by the Luxembourg Authorities.*

2. CONSIDERATION OF ALL INFORMATION

2.1 Your proposal must be prepared after careful consideration of all information provided in this RFP. In order for your proposal to receive an accurate evaluation it must conform to the terms of this RFP.

Non-conforming or incomplete proposals may be refused consideration for award of a contract. All blank spaces in the attached exhibit: PROPOSAL FORM AND INSTRUCTIONS / GUIDANCE FOR PREPARATION OF PROPOSALS must be completed and the exhibit returned before the bid closing date.

2.1 Timeline (hours refer to **Luxembourg time**)

Last date to complain against unduly restrictive wording: 08 Oct 2019, 23:59 hrs.
RFP Questions due: 18 Oct 2019, 23:59 hrs. Address your questions to email: iulia.fratila@nspa.nato.int
Bid Closing Date: 28 Oct 2019, 23:59 hrs
Public Bid Opening 04 Nov 2020, 23:59 hrs
Offer validity Date: 28 Apr 2020.

3. BIDDER'S RESPONSIBILITY

3.1 With the submission of his proposal the Bidder guarantees that he is in possession of all the necessary intellectual property rights in force in the countries where the items will be manufactured and / or services will be performed, under the resulting contract and in other countries where the intellectual property rights are in force. It is the sole responsibility of the Bidder to obtain any licenses necessary for the performance of this contract and for making any other arrangements required to protect NSPA from any liability for intellectual property rights infringement in said countries. The Bidder will at his expense hold NSPA harmless and fully indemnify NSPA against all damages, costs, charges, expenses and the like arising from or incurred by any reason of any infringement or alleged infringement of intellectual property rights in consequence of the provision of the service and / or materiel.

The selected Bidder shall be solely responsible for the performance of the purchase order resulting from this RFP. The fact that NSPA allows to subcontract or to call upon a third party for the performance of any part of the purchase order does not relieve the Bidder of their responsibility.

The NSPA e-Portal provides all updated information to the bidding process such as changes to the offer closing date or other relevant information. The Bidders are advised that it is a Bidder's responsibility to regularly access NSPA e-Portal to check for potential clarification, which may be published under the document 00_Questions & Answers.

3.2 FORMER NSPA STAFF

Any Bidder who proposes to employ former NSPA staff member(s) in the performance of this contract shall specifically identify the individual(s) and the position for which they will be hired. If NSPA determines that the former NSPA staff members will be employed in supporting a requirement for which they were personally and substantially involved while a NSPA employee, the Bidder's proposal may be removed from further consideration for award. Failure to disclose such employment shall result in the immediate removal of the Bidder's proposal from further consideration for award. This restriction shall be in effect for a period of two years after the former NSPA employee concludes their employment with the Agency, unless authorized in writing by the NSPA General Manager or his authorized representative.

4. BALANCING OF PRODUCTION

For contracts amounting to EUR 80,000.- or more, or equivalent in another currency, NSPA takes into account a "balanced production" policy.

Under this policy, when offers from firms of different participating NSPO member states are otherwise similar, contract award is made to that Bidder whose country, at time of award, is poorly placed in terms of balance, provided that his offer does not exceed the lowest offer by more than a certain percentage (10 % or 20 % depending on the relative position of the countries in terms of balancing) and he agrees to match such lowest offer.

Relative positions of the countries in terms of production balancing are determined by using the ratio "R"; value of the contracts placed by NSPA in a country compared with the value of sales made to the same country. The three categories in the NSPA scale of balancing are well-placed, less well-placed and poorly-placed, the latter category having the lowest ratio.

5. GEOGRAPHICAL LIMITATIONS

Procurement shall be limited to firms or governmental services located within NSPO Member Nations.

6. EVALUATION CRITERIA

The criteria which NSPA will employ in selecting the successful Bidder will be by order of importance:

a. Responsiveness and compliance with the conditions of the RFP;

b. Provision to NSPA of an acceptable complete TECHNICAL PROPOSAL on paper that demonstrates the ability (including that of sub-contractors, if relevant) to carry out the works in a technical and timely fashion;

c. Lowest acceptable total Firm Fixed Price for the workload including options, resulting from the final evaluation amount calculated as per Appendix B Price Proposal Evaluated Amount.

d. Technical PHYSICAL ASSESMENT on site (see Part A5 below), if any.

e. Result of pre award survey, if any (see Point 15 below).

Only the "commercially and technically compliant on paper" offers will have their prices opened.

If the lowest compliant Bidder fails in one of above criteria, the following lowest offer will be considered the same way up to the final award, if any.

7. BIDDER'S ALTERNATIVE PROPOSAL(S) / ALTERNATIVE ITEM(S)

If you desire to submit a proposal for an alternative item(s), you may do so in addition to the proposal submitted in response to this Request for Proposal. Proposals for alternative items shall be submitted with a complete description of the proposed items, and be accompanied with a certificate stating that the items offered are **fully interchangeable** with the requested items (same form, fit and function) or an explanation given on how they differ.

When a stock number is superseded, the offeror will so indicate in his offer furnishing the new stock or part number. In case of inconsistency between the National/NATO Stock Number and the Part Number, the NATO Stock Number will govern.

If you desire to submit an alternative proposal or to submit suggestions for the accomplishment of this work, you may do so in addition to the proposal submitted in response to this Request for Proposal. If the only offer that you submit is an alternative, you take the risk to be declared technically non-compliant. Your alternative proposal will ONLY be considered if your proposal submitted in response to this Request for Proposal is the lowest technically compliant offer.

8. AUTHORISED SIGNATURE

Your proposal must be signed by an official authorized to bind your firm to a contract. If your proposal is submitted electronically the authorized signature should be scanned. Proposals submitted in response to this RFP are binding offers and, on acceptance by NSPA, constitutes a binding contract.

9. VALIDITY

Your proposal shall be valid until the "Offer Validity" date indicated on the first page of this RFP. The proposal must be submitted in the English language. If not sent by fax or email, the proposal must be submitted in duplicate.

10. PRICES, CURRENCY AND PAYMENT

Prices may be quoted in the currency of any NSPO member state. However, all the prices must be quoted in the **same** currency and this currency will be reflected in the resulting contract and used for payments made thereunder.

Comparison of the price quotations will be made in euro; the exchange rates to be used for the purposes of such price comparison will be the medians between buying and selling rates of the Brussels "Marché Réglementé" on the first banking day of the week of the bid closing date, as reported by the Banque et Caisse d'Epargne de l'Etat, Luxembourg.

NSPA payment terms are 30 calendar days net upon receipt of Contractor's invoices duly documented as contractually provided for. Discount for early payment shall be indicated in your proposal.

NSPA payments will be made to the bank account provided by the Contractor at time of registration to the NSPA source file or to the bank account identified by the Contractor at

time of contract award. NSPA will only accept to make payments on an account in a bank located in a NATO Nation.

11. CONDITION OF MATERIEL

The condition of the materiel should be **new of current production**.

12. QUALITY ASSURANCE

The Contractor is responsible for maintaining effective control of the quality of materiel.

In those cases where the Contractor is required to meet the requirement of an AQAP, the Contractor must provide a Certificate of Conformity (CoC). If not the manufacturer, the Contractor shall provide a copy of the CoC received from the original manufacturer.

Government Quality Assurance (GQA) services may be required for the items on the list attached to this RFP.

When GQA services are required, the **place of inspection** shall be indicated in the proposal if different from the point of delivery.

Information on NATO Quality Assurance Standards may be found at the following web site: http://nso.nato.int/nso/nsdd/ListPromulg.html

13. LATE OFFERS

Proposals received after the "Offer Closing Date – 23:59 hrs Luxembourg time" indicated on the first page of this RFP shall, as far as a contract award is concerned, be rejected without consideration. However proposals posted prior to the Offer Closing Date (valid postal stamp) will be considered as long as they are received before an award is made. If only one offer is received and it is received after the closing date, NSPA reserves the right to consider such offer.

14. NO NSPA COMMITMENT

This RFP is not a commitment that an award of contract will be made. NSPA reserves the right to reject any or all proposals. No payment for costs incurred prior to entering into a contract will be made by NSPA. NSPA reserves the right to award a contract for any or part of the services solicited with this RFP.

15. PRE-AWARD SURVEY

If after the submission of a proposal you are considered for an award of a contract, NSPA reserves the right to make a determination concerning the responsibility, capability and financial stability of the prospective Bidder, which may include a pre-award survey at the Bidder's premises. A pre-award survey is normally performed for higher value contracts.

16. INSTRUCTIONS FOR PROPOSAL FORWARDING

The means of transmitting your proposal are left to your discretion, by post, by private mail service, by email, by fax, or by a bid application using a secure protocol (https). Proposals submitted electronically (email or secure protocol) must conform to currently supported Microsoft-Office versions (preferably MS-Word, MS-Excel) or PDF.

You offer must be divided in three different pdf. files consisting of:

Cover Letter
Part A - Technical Proposal
Part B - Commercial and Price Proposal

Email: Your offer must be sent **ONLY** to the following address procurement@nspa.nato.int and make reference to the RFP Collective Number IFR19031

Please be aware that the maximum capacity for incoming mail at NSPA is 10 MB. In case that your offer is larger it must be compressed to fit the 10 MB limit or sent in several parts.

Secure protocol: Your offer can also be submitted using a secure protocol (https) into the NSPA system. For this purpose select the button “Bid” when you display the details of the RFP in the Internet and follow the instructions.

In case the proposal is mailed it has to be submitted to the following address and should mention:

NATO SUPPORT AND PROCUREMENT AGENCY (NSPA)
Procurement Division, Attn.: PP-A
RFP Collective n°: IFR19031
L-8302 CAPELLEN (Luxembourg)

A proposal that is received "incomplete" when the closing date deadline is reached, cannot be accepted I

17. INFORMATION ON BIDDING

17.1 Clarification Questions. The Bidder may seek clarification concerning the content of the Request for Proposal (RFP) package. A NSPA Procurement Official is the **only** authority that can provide binding instructions or clarification through written confirmation. All queries related to this RFP and its Appendixes, Annexes etc. are to refer to RFP number **IFR19031** and to be addressed to:

Attn: **Iulia FRATILA**
Email iulia.fratila@nspa.nato.int
Cc.: PPBS@nspa.nato.int

Any changes and/or clarifications and revisions made to the RFP package shall be posted on the NSPA e-Portal referencing the RFP number.

17.2 Restrictive Wording. If your company believes that the wording of this Request for Proposal unduly restricts competition, a formal complaint may be submitted *not more than 15 calendar days after the release of the RFP.* The formal complaint must detail the specific areas in which it is believed that the requirements of this RFP unduly restrict competition and must request that NSPA suspends the procurement process. The Agency will evaluate the complaint and, within 14 calendar days of receipt respond by either (1) amending the RFP or (2) rejecting the complaint. The decision of the Agency in such cases shall be final.

17.3 Award. If your proposal did not result in an award, you will be informed as soon as the award decision has been made.

Upon receipt of the notification, if the value of your proposal exceeds EUR 320,000.-, you may request additional general information from the NSPA Point of Contact

indicated in this RFP, as to the reasons why your company failed to win the competition. Your company's name will remain in the NSPA Source File and will be considered for invitation for any future competitions in this field.

18. BID OPENING

The Monday following the bid closing date of this RFP, NSPA will post on its portal, at the following link:
http://www.nspa.nato.int/en/organization/procurement/procurement.htm, the names of the companies who have submitted an offer within the bidding period of this RFP.

19. NSPO PROCUREMENT REGULATIONS / NSPA OPERATING INSTRUCTION

The NSPO Procurement Regulations and the NSPA Operating Instruction are available on NSPA's website under http://www.nspa.nato.int/en/organization/procurement/rules.htm

If you do not wish to respond to this RFP, please notify this office and return all documentation received promptly or destroy it.

20. PUBLICATION OF CONTRACT AWARDS

In accordance with the Procurement Operating Instruction, NSPA periodically publishes high value contracts (except classified ones), indicating the contractor's name and country, as well as the purpose, total amount and issue date of the contract.

This information is to be found on the NSPA website under
http://www.nspa.nato.int/en/organization/procurement/contract.htm

Enclosure:
EXHIBIT1 – Proposal Form and Instruction/Guidance for Preparation of Proposals
PART A – TECHNICAL PROPOSAL
- Part A1 – Documentation Required in the Technical Proposal
- Part A2 – Qualifications
- Part A3 – Subcontracts & Percentage from Total Price
- Part A4 – Compliance Matrix
- Part A5 – Technical Evaluation – Physical Assessment

PART B – PRICE PROPOSAL
- PART B1 – Commercial Information
- PART B2 – Pricing Instructions

EXHIBIT 1 - PROPOSAL FORM AND INSTRUCTION / GUIDANCE FOR PREPARATION OF PROPOSALS

The following instructions apply for the preparation of the proposal.

NSPA has prepared this two-part proposal form (pages 8 - **25**) for the purpose of providing a standard format by which the Bidders submit cost data and supporting information suitable for a detailed and accurate analysis and evaluation of their proposals.

The Bidders are requested to maintain the sequence and suitably index the proposal to enable rapid analysis by NSPA. This form must be completed and returned not later than the offer closing date.

The bid shall respond to all requirements contained in this RFP. In order to ease the administrative and technical screening of the offers, the Bidder shall clearly segregate the following elements in its offer.

PART A - TECHNICAL PROPOSAL / CAPABILITY AND QUALIFICATION FORM

This part when duly completed and supplemented with any information as deemed appropriate / complete technical proposal according to all specifications in the SOW will constitute the Bidder's Technical Proposal and contain all non-pricing details.

Voluminous pre-printed brochures are not desired.

If the Bidder intends to subcontract more than 60 % of the works to one or more sub-contractor (excluding COTS/MOTS equipment suppliers), the sub-contractor certifications for Quality Assurance and information about industrial capabilities and past experience on contracts of similar financial magnitude, shall be provided.

PART B - PRICE PROPOSAL

This PART B, together with RFP Appendix B Price Proposal duly filled in **both EXCEL format and signed PDF** duly completed and supplemented with any information as deemed appropriate, will constitute the Bidder's Price Proposal.

PROPOSALS SUBMITTED IN RESPONSE TO THIS RFP ARE BINDING OFFERS AND, ON ACCEPTANCE BY NSPA, CONSTITUTE A BINDING CONTRACT.

PART A - TECHNICAL PROPOSAL/CAPABILITY AND QUALIFICATION FORM

Bidders are required to submit proposals with at least the minimum content specified herein. Proposals without the minimum content shall be determined ineligible for award and removed from the competition. NSPA will not make assumptions concerning intent, capabilities, or experiences. Clear identification of proposal details shall be the sole responsibility of the Bidder. Simply copying the solicitation's specifications verbatim without any explanation is not acceptable.

The basic (not comprehensive) information required within a Bidder's technical proposal is described below.

Part A1 - Documentation Required in the Technical Proposal

Serial	Reference	Requirement
1.	General requirement A 3 Compliance Matrix	Clearly address answers to all SOW requirements by referring to specific sections and/or paragraphs in the SOW. In addition, submit a Compliance Matrix as per A-3 below, with each paragraph/ sub-paragraph in the SOW.
2.	SOW – RFP Package	Provide a statement indicating that you fully understand the requirements of this SOW and in particular your responsibility to provide an optimized "fit for purpose" solution in accordance with the requirement of the SOW. This statement shall not preclude the Bidder to demonstrate the full compliance of his proposal that shall be evaluated by NSPA. This statement shall not be used by the Bidder to justify the compliance to all the requirements.
3.	SOW – RFP Package	Clearly indicate each requirement for which you believe you will not be able to achieve knowing that this statement might lead to a technical non-compliance.
4.	SOW – RFP Package	Provide evidence that the equipment proposed has been tested and is field proven.
5.	SOW Figure 1	Provide a layout for the proposed solution for the Role 2 MTF.
6.	SOW Table 2	Confirm that you will comply with the listed standards, as applicable to his proposed solution.
7.	SOW Table 3	Confirm that you will comply with the listed regulations and specifications, as applicable to his proposed solution.
8.	SOW 2.3.1	Provide details of the levelling equipment proposed for the containerised units.
9.	SOW 2.3.1.a	Provide a description of the connection system between two containers, required to build the Radiology Module, including schemas and/or figures.
10.	SOW 2.3.1.c	Provide a description of the connection system between three containers, required to build the Surgery Module, including schemas

Serial	Reference	Requirement
		and/or figures.
11.	SOW 4.1	Provide a statement that your design will comply with current legislation, in particular that relating to the safety and health at work, with particular attention to hospital workplaces.
12.	SOW 4.1	Provide explanations on transport containers to be provided with R2B MTF separately transportable items.
13.	SOW 4.1	Provide details of the connection system between modules of the MTF, specifically of the joints.
14.	SOW 4.3	Provide a statement on compliance with the electrical power requirements
15.	SOW 4.4	Provide technical data sheets and drawings/photographs of the water purification system, compliant with the specific requirements stated in the Paragraph.
16.	SOW 4.6.3.1	Provide a tent layout for your proposed product, showing responsiveness to the requirements listed in the Paragraph.
17.	SOW 4.6.3.3	Provide technical data sheets for your proposed product, showing responsiveness to the requirements listed in the Paragraph
18.	SOW 4.6.3.4	Provide a compliance statement for the certification requirement outlined in this Paragraph.
19.	SOW 4.6.3.5	Provide a compliance statement for the certification requirement outlined in this Paragraph .
20.	SOW 4.6.4	Provide calculations that his proposed product complies with the requirements for snow and wind load.
21.	SOW 4.6.4.1	Provide a compliance statement for the certification requirement outlined in this Paragraph
22.	SOW 4.6.6	Provide a compliance statement for the requirement that the structure can support itself even with 25% of damaged components as long as they are not concentrated in a single area
23.	SOW 4.6.6	Provide a design document with calculations proving that the combination of at least two canvasses will ensure a **U value ≤ 2.5 W/(m^2 · K)** for thermal insulation
24.	SOW 4.6.6	Provide a compliance statement for the requirement that the tent can be assembled in no more than 20 minutes by a team of not more than 6 people
25.	SOW 4.6.7.1	Provide technical data sheets for the external canvasses providing evidence they meet the requirements listed in Table 3
26.	SOW 4.6.7.2	Provide technical data sheets for the internal canvasses providing evidence they meet the requirements listed in Table 3
27.	SOW 4.6.7.2	Provide technical data sheets showing that the inner canvas fabrics are able to inhibit the growth of microorganisms or kill them by no less than 99.99%

Serial	Reference	Requirement
28.	SOW 4.6.7.2	Provide technical data sheets showing that each unit's floor will be made of a polyester fabric of at least 450 grams/ m2 compliant to MIL-PRF-44103D, camouflage green 483 colour.
29.	SOW 4.6.9	Provide a statement on technical characteristics of the fabrics that will be used for the manufacturing of the tents. Parameter values shall be declared for the specifications listed at Table 3 of the SOW
30.	SOW 4.6.11	Provide a compliance statement for the requirement stated in this Paragraph
31.	SOW 4.6.12 Price Proposal	Provide a statement that any tools and construction aids that may be necessary for the erection of the tented structures will be provided
32.	SOW 4.6.14	Provide a statement that the Electrical System will be designed in accordance with best practices and comply with the EC and CEI regulations in force at the time of contract award,
33.	SOW 4.6.15	Provide a compliance statement for the requirement stated in this Paragraph
34.	SOW 4.6.16	The Bidder shall provide details of the anchoring kit for the tented Modules, which shall allow safe anchoring on any soft or hard surfaces.
35.	SOW 4.6.17	Provide a description of the repair kit you intend to provide per tented Module.
36.	SOW 4.6.18	The Bidder shall provide calculations showing that the HVAC system can ensure the required internal temperature range and humidity level, with the stated external temperatures
37.	SOW 4.6.19.1	Provide a compliance statement for the requirements on Fire Reaction Class, Colour and Static Load Capacity of the hard floor
38.	SOW 4.6.19.2	Provide a layout drawing for the Corridors and the Vestibules
39.	SOW 4.6.19.3	Provide a description and layout drawings of the side openings for the tented modules
40.	SOW 4.6.19.5	Provide a description of the Internal Partition
41.	SOW 4.7.2	Provide a layout drawing for each Containerised Module
42.	SOW 4.7.3	Provide a compliance statement on the requirement for the centre of gravity
43.	SOW 4.7.3	Provide a statement that the containerised units are transportable by Land, Rail and Sea
44.	SOW 4.7.3	Provide a statement that all material will be manufactured and certified to comply with applicable EU standard
45.	SOW 4.7.4.1	Provide a statement that in transport configuration, the containers will comply with the dimensions established by the UNI ISO for type 1C

Serial	Reference	Requirement
46.	SOW 4.7.4.3	Provide a description of the self-levelling system
47.	SOW 4.7.5	Provide a description of the loading/unloading system for the Containerised Units
48.	SOW 4.7.6.3	Provide a description complete with drawings/sketches of the devices installed on the containerised Units, suitable for interfacing with interconnecting corridors
49.	SOW 4.8	Provide drawings/sketches and data sheets describing the water system that will be implemented in the defined Modules, and the connection system to external potable and waste water piping.
50.	SOW 4.9	Provide a compliance statement with all Documentation Package requirements listed in this Paragraph.
51.	SOW Sub-Chapter 5A, Part 5A1, Serial 11	Provide a statement that the provided equipment complies with the DICOM protocol, and will be built i.a.w. the national and international standards of quality and safety.
52.	SOW Sub-Chapter 5A, Part 5A1, Serial 13	Provide a statement that the provided item will comply with national and international standards for Personal Protective Equipment (PPE), and provide expected minimum shielding effectiveness
53.	SOW Sub-Chapter 5A, Part 5A1, Serial 14	Provide a statement that the provided equipment will comply with Directive 93/42/EEC
54.	SOW Sub-Chapter 5A, Part 5A1, Serial 16	Provide a statement that the provided equipment will comply with EEC Directive 93/42-class 1 (Medical devices)
55.	SOW Sub-Chapter 5A, Part 5A1, Serial 17	Provide a statement that the provided equipment will comply with Directives 2014/30/CE, 2014/35/CE and subsequent amendments and additions
56.	SOW Sub-Chapter 5C, Part 5C1, Serial 19	Provide a statement that the provided equipment will comply with the DICOM protocol
57.	SOW Sub-Chapter 5C, Part 5C1, Serial 19	Provide a statement that the provided equipment will comply with national and international standards of quality and safety
58.	SOW Sub-Chapter 5C, Part 5C1, Serial 21	Provide a statement that the provided equipment will comply with Directive 93/42/EEC
59.	SOW Sub-Chapter 5C, Part 5C1, Serial 23	Provide a statement that the provided equipment will comply with EEC Directive 93/42-class 1 (Medical devices)
60.	SOW Sub-Chapter 5C, Part 5C1, Serial 24	Provide a statement that the provided equipment will comply with CND (Classificazione Nazionale Dispositivi Medici), coded i.a.w. CIVAB, bear CE marking, compliant with Directive 2007/47/CE, compliant with D. Lgs. 81/2008 and with EN60601-1.

Serial	Reference	Requirement
61.	SOW Sub-Chapter 5C, Part 5C1, Serial 42	Provide a statement that the provided equipment will comply with all stated requirements
62.	SOW Sub-Chapter 5D, Part 2D, Para b).1	Provide a statement that the provided equipment will be in accordance with UNI ISO 830, UNI 7011 and UNI 7012, as applicable
63.	SOW Sub-Chapter 5D, Part 2D, Para b).3	Provide a statement that the Radiology Module radiological protection will be compliant with the recommendations provided by the ICRP International Committee on Radiological Protection
64.	SOW Sub-Chapter 5D, Part 2D, Para b).4	Provide a statement that the Radiological safety will be certified by a qualified expert on Ionizing Radiations in accordance with Legislative decree 230 dated 17 March 1995
65.	SOW Sub-Chapter 5D, Part 2D, Para h)	Provide a statement that the Electrical System design will be carried out in compliance with the CEI and any other applicable norms relevant/applicable to medical infrastructure; and that compliance with safety regulations will be certified according to the procedures set out in the Italian inter-ministerial decree of 22 January 2008, n. 37 and subsequent implementing regulations
66.	SOW Sub-Chapter 5D, Part 5D, Serial 19	Provide a statement that the system will comply with National and EU laws, with the manufacturer-declared technical characteristics, and with the internationally recognized "de facto" or "de jure" standards, with particular reference to the DICOM protocol for the interconnection of diagnostic modes of information exchange
67.	SOW Sub-Chapter 5D, Part 5D, Serial 19	Provide a statement that the system will be manufactured in compliance with the currently enforced national and international standards of quality and safety
68.	SOW Sub-Chapter 5D, Part 5D, Serials 20 through 26	Provide a statement that the items provided will be compliant with relevant legislative provisions such as IEC61331-1:2014
69.	SOW Sub-Chapter 5E, Part 2E, Para g)	Provide a statement that the Electrical System design will be carried out in compliance with the CEI and any other applicable norms relevant/applicable to medical infrastructure; and that compliance with safety regulations will be certified according to the procedures set out in the Italian inter-ministerial decree of 22 January 2008, n. 37 and subsequent implementing regulations
70.	SOW Sub-Chapter 5E, Part 5E, Serial 1	Provide a statement that the system will comply with National and EU laws, with the manufacturer-declared technical characteristics, and with the internationally recognized "de facto" or "de jure" standards, with particular reference to the DICOM protocol for the interconnection of diagnostic modes of information exchange
71.	SOW Sub-Chapter 5E, Part 5E, Serial 1	Provide a statement that the system will be installed and connected to the other systems in full compliance with current legislation
72.	SOW Sub-Chapter 5E, Part 5E, Serial 7	Provide a statement that the system will comply with National and EU laws, with the the nationally and internationally recognised standards of quality and safety, and "de facto" or "de jure" standards, with particular reference to the DICOM protocol for the interconnection of

Serial	Reference	Requirement
		diagnostic modes of information exchange
73.	SOW Sub-Chapter 5F, Part 5F, Serial 5	Provide a statement that the system will comply with current regulations
74.	SOW Sub-Chapter 5F, Part 5F, Serial 13	Provide a statement that the items provided will comply with relevant laws in force for their production, packaging, import and sales
75.	SOW Sub-Chapter 5G, Part 2G, Para g)	Provide a statement that the Electrical System design will be carried out in compliance with the CEI and any other applicable norms relevant/applicable to medical infrastructure; and that compliance with safety regulations will be certified according to the procedures set out in the Italian inter-ministerial decree of 22 January 2008, n. 37 and subsequent implementing regulations
76.	SOW Sub-Chapter 5G, Part 3G, Para a)	Provide a statement that the system provided will comply with UNI EN ISO 14644 microclimatic VCCC ISO class 7 at least
77.	SOW Sub-Chapter 5G, Part 5G, Serial 2	Provide a statement that the system will comply with the internationally recognized "de facto" or "de jure" standards, with particular reference to the DICOM protocol for the interconnection of diagnostic modes of information exchange, in particular the interconnection to the RIS/PACS system of the Role 2 and of the “Celio” Military Hospital of Rome
78.	SOW Sub-Chapter 5G, Part 5G, Serial 7	Provide a statement that the system will comply with the current national and international standards of quality and safety
79.	SOW Sub-Chapter 5G, Part 5G, Serial 16	Provide a statement that the system will comply with current regulations
80.	SOW Sub-Chapter 5H, Part 2H, Para g)	Provide a statement that the Electrical System design will be carried out in compliance with the CEI and any other applicable norms relevant/applicable to medical infrastructure; and that compliance with safety regulations will be certified according to the procedures set out in the Italian inter-ministerial decree of 22 January 2008, n. 37 and subsequent implementing regulations
81.	SOW Sub-Chapter 5H, Part 5H, Serial 2	Provide a statement that the oxygen production/extraction plant from ambient air will be in compliance with the provisions of the European Pharmacopoeia Edition VII and subsequent updates, with a purity percentage not less than 93 +/- 3%, even in situation of maximum supply; that the medical oxygen supply system will be designed in compliance with the UNI EN ISO 7396-1 standard; and that the Italian connector systems will be compliant with ISO 7396-1
82.	SOW Sub-Chapter 5J, Part 2J, Para g)	Provide a statement that the Electrical System design will be carried out in compliance with the CEI and any other applicable norms relevant/applicable to medical infrastructure; and that compliance with safety regulations will be certified according to the procedures set out in the Italian inter-ministerial decree of 22 January 2008, n. 37 and subsequent implementing regulations

Serial	Reference	Requirement
83.	SOW Sub-Chapter 5J, Part 5J, Serial 8	Provide a statement that the item will be compliant with Directives 2006/42 / EC, 2014/30 / EC, 2014/35 / EC, 2011/65 / EC (RoHS), 2012/19 / EC (WEEE) and subsequent amendments and additions
84.	SOW Sub-Chapter 5J, Part 5J, Serial 17	Provide a statement that the item will be compliant with UNI EN 14175
85.	SOW Sub-Chapter 5J, Part 5J, Note 3	Provide a statement that the availability of the reagents required to operate the listed equipment will be guaranteed for at least 10 years
86.	SOW Sub-Chapter 5K, Part 2K, Para g)	Provide a statement that the Electrical System design will be carried out in compliance with the CEI and any other applicable norms relevant/applicable to medical infrastructure; and that compliance with safety regulations will be certified according to the procedures set out in the Italian inter-ministerial decree of 22 January 2008, n. 37 and subsequent implementing regulations
87.	SOW Sub-Chapter 5K, Part 5K, Serial 8	Provide a statement that the item will be compliant with Directives 2006/42 / EC, 2014/30 / EC, 2014/35 / EC, 2011/65 / EC (RoHS), 2012/19 / EC (WEEE) and subsequent amendments and additions
88.	SOW Sub-Chapter 5L, Part 5L, Serial 1	Provide a statement that the item will be compliant with the provisions of UNI 15635 and 15620 regulations implemented in Italy by Legislative Decree 81 of 2008
89.	SOW Sub-Chapter 5L, Part 5L, Serials 2 and 3	Provide a statement that the item will be compliant with Directives 2006/42 / EC, 2014/30 / EC, 2014/35 / EC, 2011/65 / EC (RoHS), 2012/19 / EC (WEEE) and subsequent amendments and additions
90.	SOW Chapter 6, Para 6.2.2	Provide a statement that the containers will comply with the requirements of the Container Safety Convention (CSC) and be registered and certified as such
91.	SOW Chapter 7, Para 7.2	Provide a list of the consumables to be provide upon delivery of the equipment and the rationale for the proposed quantities.
92.	SOW Chapter 8, Para 8.1	Calibration Support: provide working location of the resources proposed.
93.	SOW Chapter 8, Para 8.2	Technical Assistance: provide working location of the resources proposed.
94.	SOW Chapter 8, Para 8.3	System Updates: provide working location of the resources proposed.
95.	SOW Chapter 9,	Provide name, contact details, CV and language skills of the Project Manager (Paragraph 9.1) as well as an outline of the PIP mentioned at Paragraph 9.2). An itemised list for the Project Management activities listed in this Chapter shall be provided.
96.	SOW Chapter 10	Provide a Preliminary Test, Verification & Validation (TVV) plan and the Validation Matrix Document provided as Annex B completed as required.

Serial	Reference	Requirement
		An itemised list for the TVV activities defined in this Chapter shall also be provided. ~~Demonstrate that the equipment provided complies with the environmental conditions described in this SOW. Either commercial certification equivalence or testing in accordance with STANAG 4370 and associated AECTPs shall be provided"~~
97.	SOW Chapter 11	Provide an outline of the C&A test plan as defined in this Chapter
98.	SOW Chapter 12, Para 12.1	Provide in the proposal an overview of the training courses for Health Care personnel
99.	SOW Chapter 12, Para 12.2	Provide in the proposal an overview of the training courses for Installation personnel
100.	SOW Chapter 12, Para 12.3 Price Proposal	Provide a statement that you will provide copies of the training documentation both in English and Italian, in paper and electronic format, without any restrictions on reproduction rights
101.	SOW Chapter 13	Provide a statement that Role 2 MTF will be equipped with all safety elements required to comply with the relevant Italian law and regulation; and that Materials and relevant installations will be compliant with Italian Health and Safety National Law (i.e. Legislative Decree D.Lgs. 81/2008)
102.	SOW	Provide a preliminary schedule showing the list of events in a sequenced manner (Gantt chart or equivalent) considering a hypothetic date of contract award on 13th December 2019.
~~103~~	~~PO~~	~~Acceptance of the warranty conditions and applicable terms and conditions.~~ ~~The Bidder shall clearly explain the warranty terms and conditions and highlight any exclusion or limits applicable to the warranty; in particular, he shall list the minimum mandatory maintenance/ inspections to be performed during the applicable period.~~ ~~Deviations to NSPA terms and conditions may lead to the rejection of the offer.~~
103.	SOW	With their Technical Proposal, provide documentary evidence to demonstrate that the proposed equipment fulfilling the requirements at Chapter 5, Sub-Chapters 5A through 5M, is fully matching the required specifications. In this respect, for the Medical Devices[1], the bidder shall provide in their technical proposal: - the corresponding datasheet[2]; - the proposed configuration (i.e. special features, accessories and/or consumables included in the quotation for the corresponding item, as applicable) For the Non-Medical Devices, a Specification Sheet shall be provided

[1] When the term "Medical Device" is used, it is in accordance with the definition provided in the European Directive 93/42/EC for medical Devices and the European Directive 98/79/EC for In-Vitro Medical Devices
[2] A Datasheet is a document created by the equipment OEM (Original Equipment Manufacturer), which summarises the performance and other technical characteristics of a device or a product in sufficient detail that allows a specialised engineer to understand the role of the device or the product.

Serial	Reference	Requirement
104.	SOW	Provide an estimate of the power load with supporting documentation for the power load for each Module as part of your bid. The estimate shall include loads from all equipment to be supplied by the Contractor and all of the assumed loads that are likely to meet the needs of the Modules' occupants.
105	P.O.	Acceptance of the warranty conditions and applicable terms and conditions. The Bidder shall clearly explain the warranty terms and conditions and highlight any exclusion or limits applicable to the warranty; in particular, he shall list the minimum mandatory maintenance/ inspections to be performed during the applicable period. **Deviations to NSPA terms and conditions may lead to the rejection of the offer.**

Part A2 - Qualifications

Serial	Description	Comment
Experience & capabilities - Bidder & main sub-contractor		
1.	The Bidder shall justify successful delivery in the past five years of projects with a value of at least 3 Million Euro, and with the same level of complexity, applying the same justification for the sub-contractors listed in Part A4. Involved sub-contractors shall be limited to those providing Role 2 MTF elements or parts, for a value equal or greater than 20% of the total project value. Provide references and points of contact for customers serviced by similar contracts that NSPA may contact.	
2.	Provide evidence that the type of tents and containerised units proposed in your bid are currently being, or have already been, designed and/or manufactured ~~and delivered~~ on contracts for field medical support applications, for at least two contracts in the last five years, ~~for a value of not less than 3 MEUR for each contract.~~	
3.	The Bidder / sub-contractor delivering rapidly deployable tents for military clients shall provide proof of successful experience in the design, production and testing of similar projects. Provide details including the design, production and testing.	
Income - Bidder & main sub-contractors		
4.	Provide an ~~certified~~ income statement for the past 3 years signed by a duly appointed Company Representative.	
5.	Provide an ~~certified~~ income statement of its main sub-contractors for the past 3 years, signed by a duly appointed Company Representative. Provide the value sub-contracted to each of his main sub-contractors.	
Quality - Bidder & main sub-contractors		
6.	The Bidder shall be certified against ISO 9001-2015 **or equivalent** and able to comply with the requirements of AQAP 2110. The Bidder shall ensure that all subcontractors comply with the quality requirements relevant to their production. Provide a valid copy of the ISO certification granted from an accredited body. The certification scope shall include all processes contributing to quality of the prospective contract.	
Company structure & resources - Bidder & main sub-contractors		
7.	Provide a description of the company and organisation demonstrating the ability to deliver the project successfully Justify how the structure and size of the company is adequate to manage and deliver the required services within the required delivery time. This shall include identification of the overall resources, and the ones allocated by the contractor and sub-contractors to the project and their position in the Bidder's/ sub-contractor's organization.	

Part A3 - Compliance Matrix Document

The Bidder shall provide a compliance matrix document indicating how he will comply for each SOW paragraph and sub-paragraph and provide cross reference to the compliance evidence contained in the bid.

Noted is used to respond to a paragraph giving information that does not require compliance. The Bidder being the expert, failing to identify on a non-compliancy or a partial compliancy in the compliance matrix document will be considered by NSPA as a commitment to provide fully compliant equipment, noting that a non-compliancy may lead to the rejection of the offer.

In the case a partial compliancy or a non-compliancy would be identified only after contract award, the Bidder shall modify his proposal to become fully compliant at no costs for NSPA.

Indicating a compliance in the matrix does not preclude the Bidder to provide the justifications required.

The Bidder shall use the example format below and provide any required clarifications in the notes/ references section.

EXAMPLE COMPLIANCE MATRIX DOCUMENT

Bidder:		
SOW Para #	**Demonstrate Compliance**	**Notes/ References/ Justifications**
1.1.1		
1.1.2		
1.2.1		
Continue for all SOW paragraphs		

Part A4 - Subcontracts & Percentage from Total Price[3]

Provide names, addresses of sub-contractor and Quality Assurance standards with the reasons why subcontract(s) are necessary.

Name	Address	% of total price proposal	QA standards & Reasons for subcontracting

Maximum sub-contracts expected ___ %

[3] Not applicable to orders for supplies.

Part A5 - Technical Evaluation – Physical Assessment

After the bid evaluation performed ON PAPER, NSPA reserves the right to perform at the prospective LOWEST PRICED Bidder's facilities a physical evaluation of selected equipment.

The Bidder shall prepare the equipment within 15 working days after the NSPA issued notice.

The evaluation will require the following equipment:

- One (1) 48 sqm Tent.
- One (1) ISO 1C (20') containerised unit.

The demonstrations/ tests shall be performed by the Contractor at its own expense.

The following compliance shall be demonstrated:

- For the tent: time for set-up
- For the containerised unit:
    - Internal useful height
    - Loading/unloading time and number of operators required

All measurement equipment shall be provided by the Bidder.

NSPA may also take the opportunity to evaluate any other requirement of the SOW concerning these pieces of equipment.

The Bidder shall be prepared to modify the integration arrangements after Contract Award.

PART B - PRICE PROPOSAL

The proposal submitted in response to this RFP is binding offer and, on acceptance by NSPA, constitutes a binding contract. The Purchase Order Terms and conditions set out within this RFP will govern the supply of materials and services associated with delivery, and Commissioning and Acceptance. NSPA shall have the option of ordering further services following the point in time of successful completion of Commissioning and Acceptance under the provisions set out in the Outline Agreement included within this RFP.

Part B1 - Commercial Information

Provide the information requested below:

1. LEGAL ENTITY

The Bidder represents that he operates as [ ] an individual [ ] a non-profit organization [ ] a corporation incorporated in _____ *(mark suitable [ ] with an X and indicate Country).*

2. REVISION OF PRICES (Draft OA Terms & Conditions – Part 6)

Bidder to provide applicable labour wage index published by official statistical government organization for workers of the applicable industry. Specify:

- Name of National Statistics Bureau
- Industry
- Date (Month)

3. PAYMENT TERMS (Draft PO Terms & Conditions - Part 8 & Draft OA Terms & Conditions – Part 11)

NSPA's payment terms are Net 30 calendar days upon receipt of Bidder's invoices duly documented as contractually provided for.

If payment is made within _____ calendar days:____% is granted *(indicate number of days and percentage if applicable)*

4. PAYMENT DETAILS (Draft PO Terms & Conditions - Part 8 & Draft OA Terms & Conditions – Part 11)

The payments will be made to the account identified below *(indicate)*

a. Full name and address of banker(s)
b. Detailed bank account information as follows:
   - for EU countries: IBAN code plus BIC
   - for USA: bank account number(s) + ABA code (or SWIFT code)
   - for Canada: bank account number(s) + bank code (5 digits) and branch code (3 digits)
   - for any other country: bank account number(s) plus any country-specific codes, if applicable.

5. **CONTRACT ADMINISTRATION** Draft PO Terms & Conditions - Part 27 & Draft OA Terms & Conditions – Part 29)

The names of the officials designated by the Bidder to administer this contract are:

Contractual matters*: (indicate)*

Company name: _____

Address: _____

Attn: _____

Phone: _____

email: _____

Technical matters*: (indicate)*

Company name: _____

Address: _____

Attn: _____

Phone: _____

email: _____

6. **NSPA FORMER STAFF** (Draft PO Terms & Conditions - Part 29 & Draft OA Terms & Conditions – Part 30)

The Bidder shall identify any former NSPA Staff, which he proposes to employ on this contract as set out in paragraph 3.2 above. *(indicate below)*

_____

_____

_____

_____

7. **VALIDITY OF THE OFFER**

This price proposal, when associated with the TECHNICAL PROPOSAL, constitutes the Bidder's tender against this RFP and is valid until the specified offer validity date.

(indicate)

NAME OF COMPANY: _____

NAME OF REPRESENTATIVE: _____

TITLE OF REPRESENTATIVE: _____

DATE OF PROPOSAL: _____

SIGNATURE: _____

Part B2 - Prices and Pricing Instructions

SERIAL	REFERENCE	DESCRIPTION
1.	General Instruction Price Proposal	Partial offers shall not be considered for award. An offer is deemed "partial offer" if at least one materiel or service is not quoted and there is no statement that they are offered free of charge.
2.	General Instruction	DDP delivery, Rome, ITLAY for FIRM requirement DDP delivery, Verona, Persano or, ITALY for Requirement IN OPTION A Firm Fixed Price (FFP) unit price is required for all materiel and services except ceiling unit price for Consumable, Packaging and Special Tools Breakdown
3.	General Instruction	All costs other than the ones provided as individual line items are deemed to be included in the proposal. If not broken down in Price Proposal form, costs are assumed to be included within the listed items.
4.	Price Proposal	Specify currency of the offer. The contract shall be placed in the same currency as the offer.
5.	Price Proposal	Prices shall not have more than two decimals.
6.	Price Proposal	It is the Bidder's responsibility to check the calculation in the Price Proposal and signal any discrepancies / formula errors to iulia.fratila@nspa.nato.int
7.	Price Evaluation Price Proposal TAB 0	All prices shall be evaluated in accordance with the evaluation scenario - Total for Evaluation obtained by summing the below: Sum of FIRM Requirement Sum of Requirement IN OPTION Sum of Services in OPTION* ** Quantities used for evaluation purposes only.*
8.	Price Proposal TABs 1, 2 and 3	Fill in your best prices in attached document entitled Price Proposal
9.	Price Proposal TABs 1&2 Requirement OPTION	For the requirement listed as "IN OPTION" in the SOW/ Price Proposal the Bidder shall provide a unit price considering that the quantity listed is the maximum additional items that NSPA may purchase. NSPA may purchase additional items up to the maximum number identified as options in the SOW/Price Proposal. Option items may be purchased by NSPA in any combination required. The unit price shall remain valid for a period of two (2) years after contract Award if not otherwise stated.
10.	Price Proposal TABs 1&2 Requirement in OPTION	The Bidder shall justify and explain the unit price variance between the Firm Quantity and Quantity IN OPTION where such unit price varies by more than 10%.

SERIAL	REFERENCE	DESCRIPTION
11.	Price Proposal TAB 2	The Bidder shall tailor the table by adding as many lines as necessary to respond to the requirement. The total cost per module and type of equipment (i.e. consumable; packaging; special tools) shall be imported in the corresponding line in TAB 1.
12.	Price Proposal TAB 3 Services in OPTION	At NSPA's discretion, a service contract (Outline Agreement) may be arranged with the Contractor. A separate Contract will be issued. Rates provided in the proposal for services shall remain valid for 2 years after contract award if not otherwise stated. Services in Option: shall submit a table including: • labour rates (hourly, daily) • travel cost for tasks performed at the Customer site in ITALY. Supply provision is subject to quotation.